### Scoil Naomh Bríde



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#### Scoil Naomh Bríde

Scoil Naomh Bríde is a Catholic School, under the patronage of the Catholic Bishop of Ferns.

Teachers and parents are partners in the children's education, with co-operation and communication between home and school being vital ingredients in the educational process. We share the same aim – the well-being of the children in our care. This booklet has been produced with the express purpose of sharing information with parents concerning school policies, rules and routines.

#### Mission Statement

Scoil Naomh Bríde is a co-educational, Catholic primary school which strives to provide a well ordered, caring, happy and secure atmosphere where the intellectual, spiritual, physical, moral and cultural needs of the pupils are identified and addressed.

#### School Ethos

The ethos of our school is to create an atmosphere of love, tolerance and respect towards others.

#### General Aims of the School

- 1. To provide a caring environment where each pupil feels safe and secure.
- 2. To provide a learning environment where each child is encouraged and helped to develop his/her capabilities to the fullest possible extent physical, religious, academic, social and creative at his/her own rate.
- 3. To encourage pupils to have a sense of respect and tolerance for themselves and others.
- 4. To instil a sense of responsibility, honesty and integrity.
- 5. With the co-operation of parents, we hope each child will live a full life as a child, be prepared for further education and grow up to live useful and fulfilling lives as adults in society.

#### Learning Support / Resource

The principal aim of learning support/resource is to optimise the teaching and learning process in order to enable pupils with learning difficulties to achieve adequate levels of proficiency in literacy and numeracy before leaving primary school.

#### Code of Discipline

#### Aims of the code of discipline.

- 1. The efficient operation of the school and the structuring of in-class discipline so that there exists an efficient and stimulating learning environment.
- 2. The maintenance of good order throughout the school and respect for the school environment.
- 3. The development of self-discipline in pupils based on consideration, respect and tolerance for others.

## THE CODE OF DISCIPLINE/SCHOOL RULES

The school code places a greater emphasis on rewards than on sanctions and the ideal is that pupils will acquire self-discipline. There are times, however, when it may be necessary to impose sanctions in order to maintain good order and to discourage offenders.

- 1. (a) A satisfactory standard of respect, courtesy and general good behaviour is demanded of all students towards their fellow students and teachers alike.
  - (b) This same standard is expected at all school related activities e.g. matches, outings, Church visits etc.
- 2. Pupils are expected to carry out their school work and homework to the best of their ability.
- 3. Any form of threatening behaviour is unacceptable.
- 4. Any instructions or directions given by the supervising teacher are to be complied with.
- 5. The school building will be open to receive pupils at 9:10a.m.each morning. School begins at 9:20a.m. and finishes at 3:00p.m. Pupils are

- expected to be punctual. Junior and Senior Infants finish at 2:00p.m. each day.
- 6. (a) Pupils must have written, dated letters if they need to leave the school premises during school hours. In the interest of safety, we request that pupils be collected at the classroom door.
  - (b) For any absence, a letter of explanation from a parent/guardian must be given to the class teacher. The school is obliged to notify the National Education Welfare Board when a pupil has been absent for 20 days.
- 7. (a) The school management is not in a position to accept responsibility for children on the school premises outside of school hours.
  - (b) If children attend after school activities, it is the responsibility of the parent/guardian to ensure the safety of their own child/children from the time they leave the school until they arrive at the venue.
- 8. Children must wear runners during physical education classes to comply with insurance regulations.
- 9. Chewing gum is not permitted in school.
- 10. Pupils should show care and respect for their own property and that of others.

- 11. Pupils must not behave in any way which endangers themselves or others "Play fighting" comes into this category.
- 12. (a) The wearing of earrings, other than one stud in each lobe, is not allowed.
  - (b) Jewellery in any other body piercing is not allowed.
- 13. No make-up to be worn.
- 14. No bleaching / hair colouring permitted or 'distracting' hairstyles.
- 15. Generally speaking, pupils are not allowed to bring mobile phones to school. There may be occasions, however, when pupils need to contact parents/guardians after school hours. To facilitate this, an arrangement has been made whereby pupils may leave their phones in the school office on arrival at the school and collect them at 3:00p.m. Pupils are not allowed to use the camera function on their phones during school-related activities.

#### **PLEASE NOTE**

Pupils may be suspended for a single instance of gross misbehaviour or for repeated instances of serious misbehaviours, pending a discussion with parents. Less serious breaches of discipline will be dealt with by the class teacher or the teacher on yard duty.

#### **Bullying**

In accordance with school policy on bullying, preventation of bullying is an integral part of the school's code of Discipline/Rules. All reports of bullying, no matter how trivial, should be reported to teachers who will investigate and deal with them in a sensitive, caring manner.

#### Home / School Links

Frequent communication is of vital importance in developing and nurturing co-operation between home and school In our school, communication between parents and teachers may take the following forms:-

- Any parent who wishes to meet a teacher is welcome at any time, but there may be occasions when a long discussion is needed – on such occasions an appointment should be made and the purpose of the visit stated so that teachers may undertake whatever preparation is necessary with regard to information and records.
- 2. Appointments with Principal: Parents should contact the school on 053 9127314 if they wish to make an appointment with the Principal.
- A parent/teacher meeting will be held at least once each school year – Parents will be notified of same in writing.
- 4. A meeting is held in June of each year with parents of the new Junior Infant pupils.

- 5. As homework is a re-enforcement of work already covered in class, your child should be able to cope with it unaided. Supervision, however, is advisable. If your child seems to be having a problem, please come and talk to the class teacher.
- 6. Additional structures are in place to facilitate Home/School links in the following policies Learning Support/Resource, I.C.T., S.P.H.E., Child Protection and Substance Use.

#### Complaints' Procedure

- A parent / guardian who wishes to make a complaint should approach the class teacher with a view to resolving it.
- Where the parent / guardian is unable to resolve the complaint with the class teacher, he/she should approach the principal teacher with a view to resolving it.
- If the complaint is still unresolved the parent / guardian should raise the matter with the Chairperson of the Board of Management with a view to resolving it.
- If the complaint is still unresolved and the parent / guardian wishes to pursue the matter further he/she should lodge the complaint, in writing, with the Chairperson of the Board of Management.
   Recommended complaints' procedure will follow from here to seek a resolution.

#### **School Uniform**

Our school uniform consists of:-

- Navy pants/skirt
- White polo shirt
- School Jumper (bearing the school crest).

Jumpers are available from Hore's Stores, Wexford.

#### **Healthy Eating**

We have a healthy eating policy in place in our school. Friday is the only day when the pupils are allowed to bring in a 'treat'.

The pupils of Scoil Naomh Bríde, Blackwater, are required to co-operate with and support the Code of Discipline/School Rules as well as other policies on curriculum, organisation and management. The Board of Management places Parents/Guardians responsible for ensuring that their child/ren co-operates with such policies in an age-appropriate way.

A list of policies that are kept in the school office is circulated to parents. These policies are available for inspection by appointment with the Principal.

# THIS "SCHOOL INFORMATION BOOKLET" SHOULD BE KEPT FOR REFERENCE

#### Child's Guidance

Love me but don't spoil me,
Tell me but don't yell at me,
Hold me but don't keep me tied to you
Mind me but don't wrap me in cotton wool,
Show me how but don't make a show of me,
Correct me but don't forget to say why,
Say no to me but don't give in to me as soon as I
cry,

Listen to me but don't let me get nasty,
Let me get dirty but don't let me get lost,
Let me kiss you but don't make me kiss anyone,
Encourage me but don't bribe me,
Forgive me but don't you forget to apologise,
I'm like you but don't try to make me the same.